

**IDA Board Meeting Minutes
Via Zoom
May 28, 2020**

Attendance: Bargabos, Rogers, Moran, Lura, Potter, Hicks, Nicholas, George Cregg, Nadene Zeigler, Chris Canada, Don Bierstein, Keith
Absent: Salka

Call to order by Chairman Bargabos at 3:13 pm

Chairman's Report

Due to these unprecedented times and given the executive orders regarding social distancing, we have decided to address only the most pressing items necessary at this industrial development agency board meeting. This meeting is being held via online conferencing which has been allowed by New York State executive order:

Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed;

Approval of Minutes

IDA meeting minutes from March 26, 2020, motion for approval by Potter, seconded by Lura, approved.

Review of Financials

April 2020, financials were presented and explained, motion for approval by Potter, seconded by Moran, approved.

Chairman's Report

Jack Romagnoli submitted his resignation and recommended Chris Dugan from Knowles as his replacement.
Updates from Committees
Governance Committee - Policy review and recommendations, 2019 accomplishments, 2020 Goals, PARIS approval – POSTPONED
Audit Committee – Review and approve draft audit report – POSTPONED

Executive Director's Report

Old Business:
Mortgage recording tax 33 Rippleton

Update on All Seasonings- amendment signatures

Update on Harden Plaza

Update on Barlow Street Sales Tax Recapture- Chris Canada has demanded a certified check, with litigation being imminent. Canada was confident that the sales tax repayment will be received in the immediate future.

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New Business: Superior Metals Manufacturing Co. – Application- Don Bierstein was on the call representing Superior Metals Manufacturing. They are looking to build a 137,000 sq foot facility in Chittenango and are affiliated with CPP. They anticipate investing \$68 million, and creating 84 jobs. Superior Metals is also looking at sites in South Carolina. Keith from CPP was also on the call, and stated that CPP employs about 4000 people in North American, and this project is on a short timeline, and will take 2 years to complete. The Village of Chittenango will be lead agency.

Resolutions:

Mortgage Recording Tax 33 Rippleton- to be signed by Hicks- motion for approval by Rogers, seconded by Lura, roll call, approved.

Richard Bargabos	VOTING	Yes
David Rogers	VOTING	Yes
Elizabeth Moran	VOTING	Yes
Russ Lura	VOTING	Yes
Steven Potter	VOTING	Yes
John Salka	VOTING	Absent

All Seasonings Amendment to Uniform Project Agreement, to be signed by Hicks, motion for approval by Potter, seconded by Lura, roll call, approved.

Richard Bargabos	VOTING	Yes
David Rogers	VOTING	Yes
Elizabeth Moran	VOTING	Yes
Russ Lura	VOTING	Yes
Steven Potter	VOTING	Yes
John Salka	VOTING	Absent

Preliminary SEQR Superior Metals Manufacturing Co. , motion for approval by Potter, seconded by Rogers, roll call,

Richard Bargabos	VOTING	Yes
David Rogers	VOTING	Yes
Elizabeth Moran	VOTING	Yes
Russ Lura	VOTING	Yes
Steven Potter	VOTING	Yes
John Salka	VOTING	Absent

Public Hearing Resolution Superior Metals Manufacturing Co., motion for approval by Rogers, Moran, roll call,

Richard Bargabos	VOTING	Yes
David Rogers	VOTING	Yes
Elizabeth Moran	VOTING	Yes
Russ Lura	VOTING	Yes
Steven Potter	VOTING	Yes
John Salka	VOTING	Absent

Don and Keith leave the meeting

Other Activities: Re-opening plan for MCCFED- the IDA staff put together a plan using NYS and the CDC's recommendations to have on file.

Request for one signature on checks signing for IDA-In order to comply with the COVID-19 executive order, the situation it has become increasingly difficult to have all checks signed and staff is requesting one signature per check, Hicks, Executive Director. The mail is received and invoices prepared by Amanda, CFO Beth Ellis prints checks, and Kipp signs the checks. The Board is agreeable to this request and an amendment to the bylaws will have to occur. Chris Canada and Hodgson-Russ will begin this process. For now, Amanda will email check signatories the list of checks to be signed, and received approval from 2 members for one signature (executive director). George Cregg recommended appointing an assistant treasurer as Jack Romagnoli has resigned. Moran was nominated, motion for approval of Liz Moran to be interim treasurer by Bargabos, seconded by Lura, roll call, approved.

Richard Bargabos	VOTING	Yes
David Rogers	VOTING	Yes
Elizabeth Moran	VOTING	Yes
Russ Lura	VOTING	Yes
Steven Potter	VOTING	Yes
John Salka	VOTING	Absent

Motion authorizing the approval of executive director to sign checks, with approval from 2 board members via email by Lura, seconded by Rogers, roll call, approved.

Richard Bargabos	VOTING	Yes
David Rogers	VOTING	Yes
Elizabeth Moran	VOTING	Yes
Russ Lura	VOTING	Yes
Steven Potter	VOTING	Yes
John Salka	VOTING	Absent

Date of next meeting

June 25, 2020

Adjourn

Motion to adjourn at 4:09 by Lura, seconded by Rogers