

CRC Board Meeting Minutes
January 28, 2016
Madison County Center for Economic Development
Canastota, NY

Attendance: R. Bargabos, D. Rogers, J. Romagnoli, J. Salka, R. Lura, S. Potter, G. Cregg, K. Hicks, Amanda Nicholas, Fran Hardy and Bill Maxim from Northeast Carpenters Union

Absent: E. Moran

Call to order by Chairman Bargabos at 2:37 pm

Approval of Minutes

CRC meeting minutes from November 19, 2015, motion for approval by R. Lura, seconded by J. Salka, approved by all present.

Review of Financials

Year-end financials from 2015- balance sheet, revenue appropriations analysis, and transaction detail were presented and discussed. The CRC is anticipating the fee sharing agreement with the Partnership for Community Development in Hamilton as a result of the Colgate 2015 deals. D. Rogers mentioned that Morrisville State College is still interested in a similar agreement. There was discussion development of a potential incubator with the fee sharing funds. Motion to approve year end financials by S. Potter seconded by J. Salka

Chairman's Report

Updates from Committees

Administrative Services contract with IDA- motion to approve Administrative Services Contract by S. Potter, seconded by J. Salka, roll call, approved by all present.

Richard Bargabos	VOTING	Yes
David Rogers	VOTING	Yes
Elizabeth Moran	VOTING	Absent
Jack Romagnoli	VOTING	Yes
Russ Lura	VOTING	Yes
Steven Potter	VOTING	Yes
John Salka	VOTING	Yes

Executive Director's Report

Old Business:

New Business:

Other Activities: The CRC has contributed \$6,544 to Center State CEO for URI study, the CRC is also anticipating a report of activities and invoice from the PCD for the 2015B Colgate project.

Resolutions

Date of next meeting

March 17, 2015 – Madison County Center for Economic Development

Adjourn- Motion to adjourn by J. Romagnoli at 3:13 pm

CRC Board Meeting Minutes
February 17, 2016
Madison County Center for Economic Development
Canastota, NY

Attendance: Member Attendance: R. Bargabos, J. Romagnoli, S. Potter, E. Moran, J. Salka
Others Present: K. Hicks, A. Nicholas, Bill Maxim and Fran Hardy from the Northeast
Carpenters Union

Call to order by Chairman Bargabos at 9:04 am

Approval of Minutes

CRC meeting minutes- postponed

Review of Financials

Month-end financials- postponed

Chairman's Report

Executive Director's Report

Old Business:

New Business: Special request from Town of Sullivan- Chairman Becker

Chairman Becker presented a letter requesting financial assistance to help underwrite a feasibility study to deliver OCWA municipal services to the Town of Sullivan. This study will affect the town of Manlius in Onondaga County and the town of Sullivan in Madison County. Clear Path for Veterans, The Ridge Restaurant and Golf Course, a barley malting facility, and residents will all benefit from the extension of water infrastructure. Chairman Becker stated that this project hits all the elements of economic development targets. K. Hicks stated that this project touches on goals of the Regional Economic Development Council, and having the feasibility study ready will be advantageous in applying for state assistance through the CFA. The formal request to the CRC is for up to \$10,000 to fund the study. John Becker anticipates a letter from Clear Path stating their intention of applying for IDA benefits. Chairman Bargabos stated that the CRC will review such requests on a case by case basis.

Resolution: Motion to authorize Executive Director to fund request of up to \$10,000 for financial assistance to help underwrite a feasibility study to deliver OCWA municipal services to the Town of Sullivan by J. Salka, seconded by J. Romagnoli, roll call, approved.

Richard Bargabos	VOTING	Yes
David Rogers	VOTING	Absent
Elizabeth Moran	VOTING	Yes
Jack Romagnoli	VOTING	Yes
Russ Lura	VOTING	Absent
Steven Potter	VOTING	Yes
John Salka	VOTING	Yes

Other Activities: PCD has received economic development services contract

Other Business

Date of next meeting

March 17, 2015 – Madison County Center for Economic Development

Adjourn: Motion to adjourn at 9:28 by J. Romagnoli, seconded by S. Potter

CRC Board Meeting Minutes
March 17, 2016, immediately following IDA meeting
Morrisville State College, President's Office
Morrisville, NY

Member Attendance: R. Bargabos, D. Rogers, E. Moran, J. Salka, S. Potter

Absent: J. Romagnoli, R. Lura (left after Governance Committee)

Others present: G. Cregg, Kipp Hicks, Amanda Nicholas, Fran Hardy, Charlie Bostick, Nell Ziegler, Jim Corbin

Call to order by Chairman Bargabos at 3:58 p.m.

Approval of Minutes

CRC meeting minutes from January 28, 2016 and February 17, 2016, Motion for approval by J. Salka, seconded by S. Potter, approved by all present.

Review of Financials

February 29, 2016 financial reports- balance sheet was presented

Chairman's Report

Updates from Committees

Audit Committee- draft audit was recommended for approval to full board
Motion to approve draft 2015 CRC audit by J. Salka, seconded by E. Moran, approved by all present.

Governance Committee- Operations and Accomplishments were discussed and recommended for approval to full board
Motion to approve operations and accomplishments, and goals for 2016 by D. Rogers, seconded by E. Moran, approved by all present.

Executive Director's Report

Old Business:

New Business: Letter from Clear Path for Veterans- The CRC has received a letter from Clear Path for Veterans seeking support for creation of a residential water district and anticipation of applying for IDA assistance on an expansion at their Chittenango location.

Other Activities: K. Hicks has been in discussions with Colgate University regarding 2015B fee sharing potential projects.

Resolutions

Other Business

Date of next meeting

May 19, 2016 – Madison County Center for Economic Development

Adjourn

Motion to adjourn at 4:05 p.m. by D. Rogers, seconded by S. Potter

CRC Board Meeting Minutes
May 19, 2016
Madison County Center for Economic Development
Canastota, NY

**Attendance: R. Bargabos, D. Rogers, E. Moran, J. Romagnoli, S. Potter, R. Lura
George Cregg, Kipp Hicks, Amanda Nicholas**

Call to order by Chairman Bargabos at 3: 10 pm

Approval of Minutes

CRC meeting minutes from March 17, 2016, motion for approval by E. Moran, seconded by D. Rogers, approved by all present.

Review of Financials

Month-end financials- April 2016, balance sheet was presented, no questions or comments.

Chairman's Report

Executive Director's Report

Old Business: Updates on Town of Sullivan water feasibility study- plans are moving forward evaluating options for bringing water to Salt Springs Road.

New Business:

Other Activities:

Resolutions

Other Business

Date of next meeting

July 21, 2016 – Madison County Center for Economic Development

Adjourn

Motion to adjourn at 3:20 by E. Moran, seconded by D. Rogers

CRC Board Meeting Minutes
August 18, 2016
Madison County Center for Economic Development
Canastota, NY

Attendance: R. Bargabos, D. Rogers, E. Moran, J. Romagnoli, J. Salka

Absent: R. Lura, S. Potter

Also present: G. Cregg, K. Hicks, Amanda Nicholas

Call to order by Chairman Bargabos at 2:30

Approval of Minutes

CRC meeting minutes from May 19, 2016, motion for approval by E. Moran, seconded by J. Salka, approved by all present.

Review of Financials

Month-end financials- July 2016, financials were presented and explained, no questions or comments.

Chairman's Report

K. Hicks and G. Cregg met with representatives from Colgate University regarding the 2015B fee sharing agreement, the CRC expects a proposal from Colgate in the near future.

Executive Director's Report

Old Business: The CRC has fulfilled the \$10,000 contract with the Town of Sullivan for contribution to the Salt Springs Road water feasibility study.

New Business:

Other Activities:

Resolutions

Other Business

Brian Hutzley is no longer with Colgate University, the new president is in office.
Cazenovia College also has a new president

D. Rogers is working on a fee sharing solution for the Morrisville 2015 refinance project. K. Hicks, and G. Cregg will continue to assist. D. Rogers mentioned Morrisville State College's desire to have food, beverage, and music festival in June, in order to continue promoting agritourism in Madison County.

Date of next meeting

September 15, 2016 – Madison County Center for Economic Development

Adjourn

Motion to adjourn at 2:56 pm by E. Moran, seconded by J. Romagnoli